

MEMORANDUM

To:	Staff members as addressed
From:	People and Culture
Subject:	Doctors receiving subsidised accommodation and living away from home

In order for Bendigo Health to meet its taxation obligations, we require staff residing in any of Bendigo Health's facilities and receiving subsidised accommodation – and who meet the following criteria – to complete the attached 'Living away from home declaration':

Employees who own or rent a home in Australia from which they 'live away' must have their home available for their immediate use and enjoyment during the period that their duties of employment require them to live away from home.

Please note that renting out an owned home or cancelling the lease on a premises is likely to mean that this criteria will not be met.

If you do not own or rent a home in Australia, please note this on the declaration.

Please be aware that completing this form will have no impact on your personal taxation circumstances.

When you have completed the declaration, please return to People and Culture together with your other onboarding paperwork.

If you have any queries regarding this declaration, please contact Accommodation Services on 5454 8209.

Thank you.



Living-away-from-home declaration – employees who maintain an Australian home

Name of employee

I,

declare that the address I usually reside at in Australia is

Address of employee

<input type="text"/>		
<input type="text"/>		

Suburb/town

State/territory

Postcode

Either myself or my spouse have an ownership interest in the unit of accommodation located at the address stated above. This residence continues to be available at any time for my immediate use and enjoyment during the period that the duties of my employment require me to live away from it and it is where I expect to resume living when that period ends; and

from

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when the duties of my employment required me to live away from where I usually reside when in Australia, I actually resided at the following addresses

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
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Signature

Date

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